



INTERNATIONAL STUDENT REQUEST TO VARY WELFARE ARRANGEMENT FORM

Part of The Anglican Schools Commission (Inc.)

Please print clearly in English and in **BLOCK** letters and tick boxes where appropriate.

For any of the options selected we require a **MINIMUM OF TWO WEEKS WRITTEN NOTICE**.

This form is to be completed and signed by a Parent/Legal Guardian when a student seeks approval to:

(Please tick)

- TEMPORARY OVERNIGHT STAY** (With friends/family/host family within Australia or Overseas)
- TRANSFER TO A NEW HOMESTAY**
- TRANSFER TO IMMIGRATION APPROVED GUARDIAN**
- RETURN HOME PRIOR TO COURSE COMPLETION** (Yr 12 prior to officially graduating, not returning)

STUDENT DETAILS

Title: Mr <input type="checkbox"/> Ms: <input type="checkbox"/> (Please tick)		
Family Name:		Given Name:
Preferred/English Name:		
Date of birth: (dd/mm/yyyy)	Age:	Gender: Male <input type="checkbox"/> Female: <input type="checkbox"/> (Please tick)
Australian Address:		
Suburb:		Postcode:
Email:		Australian Mobile:

TEMPORARY OVERNIGHT STAY

I will be traveling: In Australia or Overseas (Please tick)

*Please note you will be charged a weekly room holding fee if you are away longer than 7 consecutive days from your homestay.

Title: Mr <input type="checkbox"/> Mrs: <input type="checkbox"/> Ms: <input type="checkbox"/> (Please tick)		
Family Name of Responsible Adult Carer:		Given name:
Preferred/English Name:		
Adult Carer's Relationship to student:		
Address (where student will be living):		
Hotel Name (if applicable):		
Suburb:	City:	
Country:		
Home Phone Number: (Inc country code)	Mobile Number: (Inc country code)	
Email:		
Date student will leave homestay: (dd/mm/yyyy)		
Date student will return to homestay: (dd/mm/yyyy)		
If student will be traveling to the Airport please indicate their method of transport: Host will take <input type="checkbox"/> Friends/Family will take: <input type="checkbox"/> Taxi/Uber: <input type="checkbox"/> Public Transport (train/bus): <input type="checkbox"/>		

Have you notified your Host Family? Yes: <input type="checkbox"/> No: <input type="checkbox"/>
Have you attached your Flight Itinerary? Yes: <input type="checkbox"/> No: <input type="checkbox"/> Not Applicable: <input type="checkbox"/>

TRANSFER TO A NEW HOMESTAY

NEW HOST FAMILY DETAILS:

Host Family Name:		
Host Family Address:		
Suburb:	State:	Postcode:

OLD HOST FAMILY DETAILS:

Host Family Name:		
Host Family Address:		
Suburb:	State:	Postcode:

Reason for Transfer:

TRANSFER TO IMMIGRATION APPROVED GUARDIAN

(Please attach evidence of immigration approval and complete details below)

GUARDIAN DETAILS

Title:	Family Name:	Given names:
Home address:		
Suburb:	State:	Postcode:
Home Phone Number:		Mobile Number:
Email:		

RETURN HOME PRIOR TO COURSE COMPLETION (Yr 12 prior to officially graduating, not returning)

Please state your reason for leaving early:
Do you intend on returning to study in Australia at one of our Anglican schools? If so, when?

Address (you are returning to):	
Suburb:	City:
Country:	
Home Phone Number: (Inc country code)	Mobile Number: (Inc country code)
Email:	
Date student will leave Australia: (dd/mm/yyyy)	
If student will be traveling to the Airport please indicate their method of transport: Host will take <input type="checkbox"/> Friends/Family will take: <input type="checkbox"/> Taxi/Uber: <input type="checkbox"/> Public Transport (train/bus): <input type="checkbox"/>	
Have you notified your Host Family? Yes: <input type="checkbox"/> No: <input type="checkbox"/>	
Have you attached your Flight Itinerary? Yes: <input type="checkbox"/> No: <input type="checkbox"/>	

SIGNATURE

Please note that the term 'Guardian' refers to an adult legally appointed when no parent exists. The Homestay host is not a Guardian but referred to as a local "Carer". This form needs to be signed by the Guardian.

By signing this approval, I give permission for the above arrangements for my child.

Parent/Legal Guardian Name: _____

Signature: _____

Date: _____

PLEASE RETURN YOUR COMPLETED FORM TO: studentservices@asci.edu.au

OFFICE USE ONLY	
<input type="checkbox"/> Student record updated In SYNERGETIC	Date: Click or tap to enter a date. By: _____
<input type="checkbox"/> Student record updated In TEAMS	Date: Click or tap to enter a date. By: _____
<input type="checkbox"/> SCHOOL REGISTRAR advised	Date: Click or tap to enter a date. By: _____
<input type="checkbox"/> Accommodation Coordinator advised	Date: Click or tap to enter a date. By: _____
<input type="checkbox"/> Finance advised	Date: Click or tap to enter a date. By: _____
<input type="checkbox"/> Parents / Student / Agent advised of Final Approval	Date: Click or tap to enter a date. By: _____