

INTERNATIONAL STUDENT REQUEST TO VARY ENROLMENT FORM

Please print clearly in English and in BLOCK letters. Please tick boxes where appropriate.

This form should be completed and signed by either the school, a parent or an agent when a student's:

- 1) Enrolment is varied such as:
 - a. Deferral
 - b. Suspension
 - c. Extension
 - d. Change of course
 - e. Change of School
- 2) Fee payment schedule and amounts are varied such as:
 - a. Scholarships
 - b. Additional fee charges apply

STUDENT DETAILS

Student Code if known:		Title:	
Family name:		Given names:	
Date of birth: (dd/mm/yyyy)	Age:	Gender: Male <input type="checkbox"/> Female: <input type="checkbox"/>	(Please tick)
Home address:			
Email:			

Course Changes

Current Course:	End Date:
Recommended course change:	
New course end date:	

Deferral/ Suspension

Original course start date:	Original course end Date:
Proposed new start date:	
Reason for the change:	

School Changes

Enrolled School:	Start Date:	End Date:
New School:	Start Date:	End Date:
Reason for the change:		

Extending Changes

Extending English studies will also mean that this student will commence their High School studies at a later date.

Course:
Commencement date:
End date:

Fee Changes

<input type="checkbox"/> Scholarship Awarded	Amount:
<input type="checkbox"/> Additional tuition fees applied	Amount:
<input type="checkbox"/> Decreased tuition fees applied	Amount:

Please send your completed form to:

Admissions Office: Level 6, 10 William St, Perth WA 6105 or E: admissions@ascschools.edu.au

Student Name:	Signature: Parent/guardian signature if student under 18
Parent Name:	
Date: (dd/mm/yyyy)	

OFFICE USE ONLY	
Approved by Principal of original enrolled school:	Name
Sign	Date
Approved by Principal of new school (if applicable)	Name:
Sign	Date:
Approved by ASC International Director	Name
Sign	Date:
<input type="checkbox"/> Accounts advised Date:	<input type="checkbox"/> Student records advised Date:
COE Variations: <input type="checkbox"/> PSS <input type="checkbox"/> High School	